### Wetland Mitigation Proposal

### Draft Prospectus

This is an optional review phase relying on limited, easily obtained, and readily available information to give mitigation sponsors early feedback from the reviewing agencies before a significant project investment is made. This template is available as an optional method to provide information that will assist with the review. It can be prepared with, or without, help from wetland consultants and comments or recommendations made will be commensurate with information provided.

This document can be provided to the Wetland Conservation Act (WCA) [Local Government Unit (LGU)](https://bwsr.state.mn.us/sites/default/files/2020-01/LGU%20List_1-10-2020_0.pdf) and/or [Corps of Engineers](https://www.mvp.usace.army.mil/Missions/Regulatory.aspx) as indicated in the “Program Review Requested” section below.

|  |  |
| --- | --- |
| **PROJECT NAME** | **Project Type** |
| **Click to enter text.** | Wetland Bank In Lieu Fee Site Project Specific (PRM) |

**SPONSOR INFORMATION Agent Information (only if agent will represent sponsor)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sponsor’s Full Name | | | | Authorized Agent’s Name and Title (if applicable) | | | |
| **Click to enter text.** | | | | **Click to enter text.** | | | |
| Company | | | | Company | | | |
|  | | | | **Click to enter text.** | | | |
| Street Address | | | | Street Address | | | |
| **Click to enter text.** | | | | **Click to enter text.** | | | |
| City | | State | Zip Code | City | | State | Zip Code |
| **Click to enter text.** | | **Click to enter text.** | **Click to enter text.** | **Click to enter text.** | | **Click to enter text.** | **Click to enter text.** |
| Phone (Primary) | Phone (Secondary) | | Phone (Other) | Phone (Primary) | Phone (Secondary) | | Phone (Other) |
| **Click to enter text.** |  | |  | **Click to enter text.** |  | |  |
| E-mail Address | | | | E-mail Address | | | |
| **Click to enter text.** | | | | **Click to enter text.** | | | |

**PROJECT LOCATION (Include a Site Location Map as Figure 1)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| County | | Est. Easement Size (acres) | Watershed Name/No. or HUC 8 | | Bank Service Area |
| **Choose an item.** | | **Click to enter text.** | **Choose an item.** | | **Choose an item.** |
| Latitude: | Longitude: | | Section No. | Township No. | Range No. |
| °N | °W | | **Click to enter text.** | **Click to enter text.** | **Click to enter text.** |

|  |  |  |
| --- | --- | --- |
| **Program Review Requested (Select one)** | | |
| State and Federal Review  (Send to LGU and Corps) | State Review Only  (Send to LGU only) | Federal Review Only  (Send to Corps only) |

**Site Description**

***Historical Conditions:*** *As best you can, describe your site’s historical condition and summarize any natural or man-made alterations to uplands and wetlands. For example, wetland restoration projects should estimate the site’s historical wetland location and type and describe when and how drainage has affected these wetlands.*

***Current Conditions:*** *Describe your site’s current condition and land use, identify important site features (e.g. ditches, tile, borrow sites, building sites, utilities, etc.), and show these features on* ***Figure 2****.*

***Existing Wetlands:*** *Describe any existing wetlands on your site, the wetland vegetation present, and any alterations to the wetland. Show the existing wetlands and important features on* ***Figure 2****.*

**Project Plans**

*Thoroughly describe actions you will undertake to* ***restore****,* ***enhance****, or* ***create*** *wetland on your site. Support this narrative with a simple drawing or sketch**showing where these actions will occur (****Figure 3****).*

*For projects that* ***preserve*** *and protect existing high-quality wetlands, review the BWSR/Corps joint “Guidance on Evaluating Potential Wetland Preservation Sites …” and briefly describe how your proposal could satisfy eligibility requirements in the guidance. This document is available on BWSR and Corps websites.*

**Issues to Address**

*The following is a list of items, issues, and features that may constrain your wetland replacement project, affect easement acquisition, or need additional information in later phases:*

Yes  No *Do any existing or former wetlands on your site extend outside your project boundary?*

Yes  No *Could your project increase surface or ground water levels on neighboring properties?*

Yes  No *To the best of your knowledge, are there any public drainage systems or private drainage easements or agreements on the property?*

Yes  No *Could your project impair or nullify existing drainage systems on neighboring properties?*

Yes  No *Are wetlands on, or adjacent to, your site dominated by problematic invasive or nonnative species like reed canary grass or cattail?*

Yes  No *Are there any existing permanent conservation easements on, or adjacent to, your project area (e.g. RIM, WRP, U.S. Fish and Wildlife, Land Trust, etc.)?*

Yes  No *Is any part of your project area currently enrolled in CRP or another state or federal conservation program (EQIP, WHIP, CSP, other)?*

Yes  No *To the best of your knowledge, are there pipelines, utilities, other easements, or legal restrictions on your property?*

Yes  No *Are your property’s mineral rights owned by someone other than you?*

Yes  No *Are any airports located within 5 miles of your project?*

Yes  No *Are any existing wells in your project boundary and are there high capacity wells (e.g. irrigation wells) within 1 mile of your property?*

Yes  No *To the best of your knowledge, has the project area, or an area within 200 feet of the project area, been used to store or dispose of hazardous substances, pollutants, or contaminants (including agricultural chemicals or fertilizer); or been used as a private or public dumpsite?*

*If the answer to any questions above is “yes”, please describe or explain each situation and summarize your plan(s) to address the issue at future phases.*

**Project Expectations**

*Estimate how many wetland acres your project will* ***restore****,* ***enhance****,* ***create****, or* ***preserve*** *and briefly describe why your project is eligible to use these credit actions. If you are unfamiliar with state and federal credit actions, reviewers may be able to identify likely credit actions applicable to your project. If you have estimated your site’s credit potential, provide this estimate and describe the basis for this estimate.*

**Other Information**

*Include any other project or property information you want agencies to know or consider as they evaluate your wetland replacement project. For example, are there known or anticipated plans for other portions of your property or adjacent properties?*

**Figures to Include**

***Figure 1. Site Location Map****:* *Provide a Site Location Map showing your project’s location relative to known features or landmarks (e.g. lakes, rivers, cities, highways, county boundaries, etc.).*

***Figure 2. Project/Easement Boundary:***  *Show your project/easement boundary and relevant existing features on a recent aerial photo. If your county has an online property mapping application with parcel boundaries this is a good tool to use.*

***Figure 3. Project Illustration:*** *Provide a simple drawing or sketch of proposed work, showing enough detail for reviewers to understand your project plans.*

**Signature**

By signing below, I acknowledge:

1. I am authorizing the review of my Draft Prospectus by the appropriate regulatory authorities as part of establishing a compensatory wetland mitigation project.
2. I am familiar with the information contained in this submittal and, to the best of my knowledge and belief, all information is true, complete, and accurate.
3. I understand that this document is not a government approval request subject to MN section 15.99 decision time limits nor a form required by the U.S. Army Corps of Engineers. Submittal of this document will result in findings and recommendations that can be used to assemble a Prospectus document if I choose to pursue one.
4. I understand that findings or recommendations received do not constitute a formal decision, nor do they imply future Mitigation Plan approval.
5. I understand that Draft Prospectus review may require agency staff to inspect my project site, that agency staff will contact me in advance to schedule a site visit, and I agree (or am authorized) to allow agency staff reasonable access to the property when prior notification is given.
6. If an authorized agent is identified above, I hereby authorize this agent to act on my behalf in the processing of this document and to furnish, if needed, supplemental information.

**Sponsor’s Signature Date**